

**FATA University F.R, KOHAT, Darra Adam Khel**

Web site: [www.fu.edu.pk](http://www.fu.edu.pk)

## **TENDER DOCUMENTS**

### **SINGLE STAGE SINGLE ENVELOPE PROCEDURE**



**February 2022**

Last date of tender submission: **21 February 2022, up to 11:00 AM**  
Opening date of tender: **21 February 2022 at 11:30 AM**

Price = Rs.1000/-

**TENDER DOCUMENTS  
FOR THE  
PROCUREMENT  
OF  
IRON BEDS FOR FATA UNIVERSITY HOSTELS**

**(Note:** Please provide a soft copy of all documents in a USB/CD drive along with a hard copy of the bid)

**Document Issued By: SECRETARY PURCHASE PERCHASE  
COMMITTEE OF FATA UNIVERSITY F.-R. KOHAT**

**Dated: --/---/----**

## Terms & Conditions

### 1. INVITATION TO BID

- 1.1 Sealed quotations/bids are invited from the firms registered with sales tax and income tax departments for the following tenders based on single stage single envelope bidding procedure in terms of Rule no 14 (2) b of the KPK procurement Rules 2014.
- 1.1 Bids must be submitted in a sealed envelope, indicating their due date on the face of the envelope.
- 1.2 Earnest money @ 2% of the bid cost in the shape of **call deposit** receipt (CDR) in the name of Treasurer FATA University (A/C **0850-233900504**) shall be submitted with the tender otherwise, the tender documents shall not be entertained.
- 1.3 The quoted prices shall be inclusive of all types of prevailing Federal/ Provincial Government taxes & valid up to 60 days after submission of the bid.
- 1.4 FATA University treasurer's office reserves the right to accept or reject any or all tenders in the light of PPRA/KPPRA Rules.

### **INSTRUCTION TO BIDDERS/GENERAL CONDITIONS**

#### **Eligible Bidders/Suppliers/contractor**

1.1. This Invitation for Bids is open to all Bidders/Suppliers meeting the following requirements:

1.1.1. Duly registered with Federal Board of Revenue for Income Tax (Active Taxpayers), Sales Tax, and KPPRA.

1.1.2. The manufacturer or authorized representative of the manufacturer.

#### **2. Qualifications of the Bidder/Suppliers**

2.1. The Bidder/Supplier/contractor shall provide documentary evidence that:

2.1.1. The bidder/supplier has financial, technical, supplying, demonstration, fixing, etc. capability necessary to perform the contract and has successful performance history in accordance with the nature of supplies in these bidding documents as described in Bill of Quantities.

2.1.2. The bid must be complete in all technical specifications as specified in the tender documents. If any of the specifications, do not meet, the bid will not be considered in the competition, no matter what price is quoted by the bidder.

#### **Obtaining of Bid Documents**

- The tender documents, having detailed specifications along with Terms & Conditions, can be downloaded from the FATA University website: [www.fu.edu.pk](http://www.fu.edu.pk). The Tender Document Fee of Rs. 1000/ (non-refundable) shall be submitted in the office of Treasurer FATA University.

#### **Submission of Bids**

- The Bid is open to all the bidders who have a minimum of one (01) years of experience in supplies of similar nature items to government / semi-govt / private company/department.
- Single-stage single envelope procedure of KPRA will be followed.

- The Tenders/Bids must be sent through courier and must reach to Treasurer Office, FATA University, TSD Darra, NMD Kohat till **21 February 2022, at 11:00 AM** and will be opened on the same day at **11:30 AM** in the presence of bidders/representatives in the Committee Room of the FATA University.

#### **Other Details**

- After the bids/quotations are opened, no bidder shall be allowed to revise, propose or request any changes in a bid, unless the committee decides to do so.
- The bidder or authorized representative shall sign on each page of the tender document. No corrections and overwriting are allowed.
- Bidders are requested to read carefully the terms, conditions, and sign the Tender Form in token of having understood and accepted the same in all respects.
- The tender Rate shall be in Pak Rupees including all types of admissible taxes.
- Bidder is responsible for the timely delivery of the quoted items. This office will not be responsible for misplacement, delay, or any other incident for non-delivery of the items at the designated place & time. In case of any delay on the bidder side, penalty @ 1% for each delayed day maximum to 10 % of the bid cost will be recovered as decided by the competent authority.
- The bidders should be either established firm or sole distributor / authorized dealer/ agent / Supplier or Contractor registered with Sales and Income Tax Department and are included in the Active Tax Payers list.
- **Bidders should preferably have an office, workshop facilities, and after-sales services preferably in Peshawar or Kohat.**
- Time of Delivery of all items etc. will be a maximum of **30 days** after the date of issuance of supply/work order by the FATA University upon the bidder's expenses. In case of non-compliance with the work order/acceptance letter, a 2% call deposit will be forfeited in favor of FATA University.
- The tender will be opened on **February 21, 2022, at 11:30 AM** at the **Committee Room of FATA University, TSD Darra Adam Khel, NMD Kohat**, in the presence of bidders and the procurement committee.
- Responsibility for late delivery will not rest upon this office.
- The University purchasing committee reserves the right to reject all bids at any time before the acceptance of bids. The grounds of rejection will be communicated to the bidder(s) upon request.

#### **DOCUMENTS TO BE SUBMITTED BY THE BIDDERS**

- 1. Bidders are required to provide the following documents with the bid for fixing the credibility of the bidders. If any of the following documents are missing, the bid will not be considered for further processing without any intimation to the bidder.**
  - a. Brief Company profile
  - b. Certificate of relevant ownership ~~+~~ dealership / authorized agent
  - c. Number of relevant projects completed
  - d. Income Tax return for the last year
  - e. Sales Tax return for the last year
  - f. Active Tax-payers list (current)
  - g. Details of offices in Peshawar or Kohat
  - h. Affidavit on judiciary stamp paper mentioning that you or your firm has never been blacklisted in the past.

**Note:**

*By signing this agreement, the undersigned acknowledges that he has read and understood, and agree to be bound by, the terms and conditions as outlined in the agreement and confirms that his- company/organization terms and condition stand eradicated.*

*Bidder/Supplier/Contractor signature*

Dated: \_\_\_\_\_

Name: \_\_\_\_\_

Designation: \_\_\_\_\_

Company Name: \_\_\_\_\_

Contact No: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

**Iron beds specification**

<b>Name of Item with specifications</b>	<b>Unit</b>	<b>Quantity</b>	<b>Rate per bed (including all taxes)</b>	<b>Amount</b>
<b><u>Mild steel bed</u></b> Suppling and Placing of 18 gauge having size of pipes 2"x2". Bed size 6.5' (L) x 3' (W) clear x 1.5' (H), with bed crown of 6" (H). Additinal pipe for strengthen under the bed of 1"x1" pipe, 20 gauge. All joints shall be weld through appropriate welding. Knitting of bed from plastic pati, along with suitable arrangement from the lower side. Complete in all respect as directed by the engineer in charge. rate including all Inclusive taxes	Each	130		
<b><u>Total Amount Rs</u></b>				

**Note:** The quantity of the beds may be increased or decreased according to the University's requirements.